

Date/Time Stamp

RE-2 Employee Post Travel Disclosure of Travel Expenses

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. This form is a public disclosure. The form and all attachments will be made publicly available.

RECEIVED
SECRETARY OF THE SENATE
PUBLIC RECORDS
2025 SEP -2 PM 5:36

Certification: In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

Private Sponsor(s): United Nations Foundation – Global Health Advocacy – Immunization & Global Health Security
Travel Dates: 08/09/2025 to 08/16/2025

Name of accompanying family member (if any): Relationship to Traveler.

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$6,955.00	\$800.00	\$365.10	\$462.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final Employee Pre-Travel Authorization (Form RE-1)
- The final Private Sponsor Travel Certification Form with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

September 2, 2025

Date

Olivia Kirk

Printed Name of Traveler

(Olivia) KIRK
Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form are necessary transportation, lodging, and related expenses as defined in Rule 35.

September 2, 2025

Date

(John)
Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

Yes No

Expense Change	Revised Amount	Explanation
Meals	\$365.10	Adjustment reflects actual costs
Lodging	\$800.00	Adjustment reflects actual costs
Misc. Expenses	\$292.00	Adjustment reflects actual costs

Were there any changes to the pre-approved itinerary?

Yes No

Explanation: 08/11: Removed US Team Lunch, replaced w/ non-working lunch; EPSS visit shifted 2:30-3:30pm; Min. of Foreign Affairs meeting 4:00-5:00pm replaced w/ Min. of Finance; U.S. reception expanded to 7:00-9:00pm. 6 hrs total prog. met. 08/12: Min. of Fin. meeting replaced w/Min. of Foreign Affairs 9-10am; Exec Time/Lunch replaced w/ working lunch on Afar health 12:45-1:45pm; 6.25 hrs prog. met. 08/13: Laheda visit shifted to 9:30-10:50am; Mesgid visit shifted to 12:15-1:15pm; Telena visit shifted to 11:00-12:00pm; Working lunch 1:45-2:45pm; 9.25 hrs total prog. met. 08/14: Arikel visit ended 11:30am; Logia visit shifted to 12:15-1:15pm; Lunch shifted to 1:30-3:00pm; Pharma visit shifted to 3:15-4:30pm. 6 hrs prog. met. 08/15: Polio site shifted to 8:30-9:15am; Ankorch site shifted to 10:15-11:00am; Danse site shifted to 11:30-12:30pm; new working lunch 12:45-2:00pm with Ethiopia Min. of Health, removed CDC working lunch; EPHI visit shifted to 2:30pm-5:30pm. 6.5 hrs total prog. met.

Were there any additional changes to the pre-approved trip?

Yes No

Explanation: There were no additional changes to the pre-approved trip.



Dear Olivia,

On behalf of the United Nations Foundation, we are pleased to invite you to join a **Congressional Learning Trip to Ethiopia from August 9–16, 2025**.

This learning trip will offer a unique opportunity to see how U.S. government investments in global health are working on the ground through trusted bilateral and multilateral partnerships to improve child health and wellbeing. The delegation will observe how UNICEF, the World Health Organization (WHO), and other UN agencies are collaborating with the U.S. government and the Ethiopia to prevent and respond to public health threats, including malaria, vaccine-preventable diseases (VPD), and emerging infectious disease outbreaks.

The trip will highlight the critical role these partnerships play in protecting vulnerable children from disease and strengthening local health systems to detect and respond to future threats—ultimately helping protect U.S. citizens at home and abroad. Delegates will explore how these global efforts align with U.S. foreign policy and national security priorities, while showcasing the tangible results of American leadership and taxpayer investments.

While in Ethiopia, participants will travel to Addis Ababa and surrounding regions to meet with UN agency staff, local and national health officials, and community members. Site visits may include pediatric and maternal health clinics, malaria treatment and control programs, immunization campaigns, disease surveillance hubs, and WASH (water, sanitation, and hygiene) and nutrition-focused interventions. The delegation will also gain insight into Ethiopia's broader primary health care infrastructure and how multilateral and bilateral programs are reinforcing the country's ability to respond to humanitarian emergencies and natural disasters.

The UN Foundation will cover all transportation, hotel, and meal costs during the trip, in accordance with House Ethics rules. **Trip participants will depart from Washington Dulles Airport (IAD) on Saturday, August 9, and return to IAD on Saturday, August 16.**

We hope you will be able to join and are confident that this opportunity to see firsthand how U.S. leadership and UN partnerships are advancing global child health will be both timely and valuable to your work in Congress. Space is limited: to confirm your participation, **please RSVP no later than July 6**. Please don't hesitate to reach out with any questions.

Warm regards,

Harsh and Brian

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved

Name of Traveler:

Olivia Kirk

Employing Office/Committee

CURTIS, JOHN

Private Sponsor(s):

United Nations Foundation – Global Health Advocacy – Immunization
& Global Health Security

Destination(s):

Addis Ababa, Ethiopia Semera, Ethiopia Addis Ababa, Ethiopia

Travel Dates:

08/09/2025 to 08/16/2025

NOTE: If you plan to extend the trip for any reason you must notify the Committee**Explain how this trip is specifically connected to the traveler's official or representational duties.**

I handle the foreign assistance/aid portfolio for my boss, Senator John Curtis. As this trip will dive into US global health assistance, I believe it will deepen my understanding of these American investments and empower me to provide context for my boss when applicable.

Do you have an accompanying family member or spouse on this trip?

No

Name and Relationship to Traveler:

N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

AUGUST 4, 2025

Date


Signature of Employee**TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER**

(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)

SENATOR JOHN CURTIS

(Print Senator's/Officer's Name)

hereby authorize

OLIVIA S. KIRK

(Print Traveler's Name)

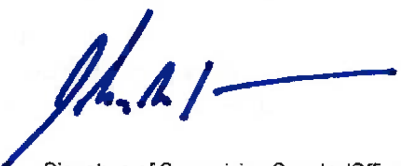
an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate

☐ (signify "yes" by checking box)

AUGUST 4, 2025

Date


Signature of Supervising Senator/Officer

United Nations Foundation: Ethiopia 2025

Olivia Kirk

Title:
Foreign Policy Aide

Employing Office/Committee:
CURTIS, JOHN

Duty Station:
WASHINGTON, DC

Destination(s):
Addis Ababa, Ethiopia
Semera, Ethiopia
Addis Ababa, Ethiopia

Explain how this trip is specifically connected to the traveler's official or representational duties:

I handle the foreign assistance/aid portfolio for my boss, Senator John Curtis. As this trip will dive into US global health assistance, I believe it will deepen my understanding of American investments and empower me to provide the necessary context for my boss when applicable.

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name:
United Nations Foundation

Is your organization classified as a §501(c)(3)?
Yes No

§501(c)(3) Organization Type:
Public Charity

Address:
1750 Pennsylvania Ave. NW

Address 2 (Optional):
Suite 300

City, State Zip:
District of Columbia, District Of Columbia 20006 United States

Phone Number:
(202) 290-8440

Organization URL:

History of Congressional Travel

UNF has been sponsoring domestic and international congressional travel for more than 10 years to observe the UN and US government work.

Educational Activities

UNF regularly hosts/sponsors Capitol Hill briefings, forums, and related events to educate policymakers, businesses, NGOs, and the general public on the UN's and U.S. role in advancing American interests abroad.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.

Foreign Agent Registration Status: I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.

Foreign Government Involvement

Foreign Agent Registration Status:

I certify that the sponsor is not a foreign government.

I certify that the sponsor is not an entity that is owned or operated by a foreign government.

I certify that the sponsor does not receive funding from a foreign government.

Comments:

None Entered

Signature Page

The signature page is below

Purpose and Details

Provide a brief description of the trip.

During the trip, the delegation will travel to Ethiopia to observe how the US, and the UN are working together to prevent and respond to public health threats, including malaria, vaccine-preventable diseases (VPD), and emerging infectious disease outbreaks. This learning trip provides an opportunity for the delegation to learn about impact of bilateral global health programs led by CDC, the State Department, and multilateral partnerships through UNICEF, WHO, Gavi, the Vaccine Alliance, the Global Polio Eradication Initiative, and the Global Fund in Addis Ababa and Afar, Ethiopia. The delegation will conduct site visits to rural and urban health facilities, pediatric and maternal health clinics, malaria treatment and control programs, immunization campaigns, disease surveillance hubs, and WASH and nutrition-focused interventions. Staff will also meet with community health workers, technical experts, public health NGOs, and families benefitting from US investments.

Explain how the purpose of the trip relates to your organization's mission.

The UN Foundation works to educate all Americans, including Members and Staff of the U.S. Congress, on the importance of a strong U.S.-UN relationship, with a particular focus on bilateral and multilateral global health issues such as global immunization, malaria, and child health. Participants will learn how bilateral State Department and CDC global health interventions work in complement with, and are amplified by, multilateral global health activities

Is your organization the only sponsor for this trip?

Yes No

Grantmaking Organizations (Optional)

1. Gates Foundation

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement

Lobbyist/Foreign Agent Financing

The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip

The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip

The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

Travel expenses paid for will not include expenditures for recreational activities.

Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

Members and staff from the House of Representatives **will not** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
08/09/2025 @ 10:55 AM

Trip End Date/Time
08/16/2025 @ 08:55 AM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

Yes No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: \$6,955.00 | Accompanying Family Member: \$0.00)

Transportation Type	Class	Amount
Airfare	Business	\$6,055.00
Note round trip IAD- ADD		
Airfare	Coach	\$300.00
Note roundtrip - ADD to SZE		
Ground Transportation	N/A	\$600.00
Note SUV Rental		

Lodging (Per Member/Officer/Employee: \$1,122.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
08/10/2025	08/12/2025	Hyatt Regency	Addis Ababa	None	Ethiopia	2	\$250.00	No
08/12/2025	08/14/2025	Ruftana Hotel	Semera	None	Ethiopia	2	\$61.00	No
08/14/2025	08/16/2025	Hyatt Regency	Addis Ababa	None	Ethiopia	2	\$250.00	No

Meals (Per Member/Officer/Employee: \$657.90)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
08/10/2025	\$0.00	\$44.66	\$44.66	\$0.00	\$89.32	Addis Ababa	None	Ethiopia	No
08/11/2025	\$44.66	\$44.66	\$44.66	\$0.00	\$133.98	Addis Ababa	None	Ethiopia	No
08/12/2025	\$44.66	\$44.66	\$20.33	\$0.00	\$109.65	Addis Ababa/Semera	None	Ethiopia	No
08/13/2025	\$20.33	\$20.33	\$20.33	\$0.00	\$60.99	Semera	None	Ethiopia	No
08/14/2025	\$20.33	\$20.33	\$44.66	\$0.00	\$85.32	Semera/Addis Ababa	None	Ethiopia	No
08/15/2025	\$44.66	\$44.66	\$44.66	\$0.00	\$133.98	Addis Ababa	None	Ethiopia	No
08/16/2025	\$44.66	\$0.00	\$0.00	\$0.00	\$44.66	Addis Ababa	None	Ethiopia	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: \$462.00)

Expense Type	Amount	Notes
Interpreter Fees	\$400.00	
Visa Fees	\$62.00	

Additional Attachments

Document Name

There are no additional attachments

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Ethiopia 2025
Travel Date(s): August 9, 2024 - August 16, 2024
Travel Destination(s): Addis Ababa and Semera, Ethiopia
Sponsor: United Nations Foundation

Peter Yeo
(printed name of sponsor representative)

Senior Vice President
(title)

Peter Yeo
(signature of sponsor representative)

July 2, 2025
(date)

Grantmaking Organization Certification Form

Instructions: If a sponsor receives funds from a grantmaking organization, the sponsor must disclose this on the *Private Sponsor Travel Certification Form*, and the grantmaking organization must complete the *Grantmaking Organization Certification Form*. The completed *Grantmaking Organization Certification Form* must be submitted to the Senate Select Committee on Ethics by the trip sponsor at least 30 days prior to the travel departure date.

Grantmaking Organization: Gates Foundation

Private Sponsor: United Nations Foundation

Trip Name: Ethiopia 2025

Travel Date(s): August 9, 2024 - August 16, 2024

Destination(s): Addis Ababa and Semera, Ethiopia

In compliance with the *Regulations Governing Privately Sponsored Travel*, I certify the following:

- ☒ The grantmaking organization is a § 501(c)(3) organization.
- ☒ The grantmaking organization is not a lobbyist, lobbying firm, or foreign agent, nor an entity that retains or employs a lobbyist or foreign agent.
- ☒ The grantmaking organization provides funds under an established grant program, or in a manner that is otherwise consistent with the mission and practices of the organization.
- ☒ The grantmaking organization is not involved, directly or indirectly, in organizing and conducting the trip. This includes selecting participants for a trip.
- ☒ The grantmaking organization does not directly pay or reimburse travel expenses for any Senate Member, officer, or employee.

Dana DeRuiter

(Printed name of grantmaking organization representative)

Deputy Director, U.S. Government Relations Team

(Title)

Dana DeRuiter

Digitally signed by Dana DeRuiter
Date: 2025.07.07 11:33:44 -04'00'

(Signature of grantmaking organization representative)

July 2, 2025

(Date)

UN Foundation Learning Trip to Ethiopia
Answers to PSTCF Question: List of All Senate Invitees

Kathryn Bell, Deputy Health Policy Director, Committee on Health, Education, Labor & Pensions
Senator Bill Cassidy

Kailyn Broughton, Legislative Correspondent
Senator Chris Coons

Katie Brown, Legislative Director
Senator Susan Collins

Kelsey Griswold-Berger, Senior Policy Advisor
Senator Dave McCormick

Stephanie Herrman, Senior Counsel
Senator Jon Ossoff

Lucy Hulet, Legislative Aide
Senator Jerry Moran

Olivia Kirk, Legislative Assistant
Senator John Curtis

Meghan McCully, Legislative Assistant
Senator Tim Scott

Philip Oke-Thomas, Professional Staff Member, Senate Committee on Foreign Relations
Senator Jeanne Shaheen

Connor Pfeiffer, Policy Advisor
Senator Dave McCormick

Aleksander Rentz, Legislative Aide
Senator Lisa Murkowski

Charles Sedore, Legislative Assistant
Senator Ashley Moody

Max Seltzer, Health Policy Director
Senator Roger Marshall

Max Undeland, Legislative Correspondent
Senator John Boozman

Maggie Ward, Legislative Director
Senator Jon Hustad

Julia Wood, Legislative Assistant
Senator Roger Wicker

**Agenda for United Nations Foundation (UNF)
Congressional Learning Trip to Ethiopia
August 9-16, 2025**

**** All Times Local ****
+7 hours from Washington, DC

Saturday, August 9 --- Travel

Attire: Casual.

10:55am Depart Washington Dulles International Airport (IAD) on Ethiopian #501
Flight time 13h 15m

Sunday, August 10 --- Travel / Addis Ababa

Attire: Casual.

7:10am Arrive Bole Addis Ababa International Airport (ADD)

7:10am – 8:00am Customs and arrival procedure

8:00am – 8:30am Transit via hired car to Hyatt Regency Hotel

8:30am – 9:00am Check into hotel

9:00am – 11:30am **Executive Time**

11:30am – 12:00pm **Security Briefing**

The delegation will have a security briefing with the UNICEF Security Advisor to discuss risks and receive a situation update in the country

Location: Conference Room, Hyatt Regency

Participants:

12:00pm – 2:00pm **Welcome Brunch**

The delegation will have a working meal with UNICEF, the UN Resident Coordinator's Office (RCO), and USG colleagues who will be interacting with the group throughout the week. The discussion will include scene-setting of site

visits and overviews of field programs around polio eradication, child immunization, malaria control and elimination, HIV and TB interventions.

The delegation will also meet with the UNICEF Senior and Country Management Team to discuss the situation of children in Ethiopia, with a focus on health, immunization and malaria programming, and the impact of United States Government support for UNICEF in their 2020-2025 Country Programme of Cooperation with the Government of Ethiopia.

Location: Private Dining Room, Hyatt Regency, Addis Ababa

Participants:

2:00pm – 3:30pm

Vaccination Campaign Micro-planning Table-top Exercise

CDC will lead the delegation in a hands-on table-top exercise aiming to simulate what it takes to develop a vaccination campaign microplan (based around polio outbreak response), challenging them to create their own plan that leverages limited resources to reach the maximum number of children in a community. The microplan is an important tool for health-care planning and service delivery. It identifies population location and helps with the rationalization of team workload in the delivery of immunization services. During this exercise, the delegation also will hear an overview of what a microplan is and how it has been used from experts working in Ethiopia to develop/implement these plans along with local health-care workers.

Location: Conference Room, Hyatt Regency

Participants: CDC, UNICEF

3:30pm – 3:45pm

Transit via hired car to the National Museum of Ethiopia

3:45pm – 5:45pm

Expert Guided Cultural Tour of Addis Ababa and Visit to National Museum of Ethiopia

The delegation will receive a tour of Ethiopia's capital city, offering a unique opportunity to learn about the culture, history, politics, and customs of Ethiopia. Such points could include the Yekatit 12 Martyrs Square Monument and Chiromeda Market. They will also visit the National Museum of Ethiopia, which houses the famed 3.5 million-year-old fossil of Lucy, a key discovery in the history of human ancestry.

5:45pm – 6:00pm Transit via hired car to hotel

6:00pm – 7:30 pm **Delegation Dinner**

Location: The Oriental Restaurant, Hyatt Regency Hotel

Participants: UNF delegation

Overnight Hyatt Regency Addis Ababa
Meskel Square, Addis Ababa, Ethiopia

Monday, August 11 --- Addis Ababa

Attire: Business.

8:00am – 9:00am Breakfast at the Hotel *(at your leisure)*

Location: The Kitchen, Ground Floor, Hyatt Regency

9:00am – 9:30am Transit via hired car to UN Compound

9:30am – 11:30am **UN Country Team Overview**

The delegation will meet with the United Nations Resident Coordinator and representatives of UNICEF, WHO, UNAIDS and others for an overview of the UN portfolio in Ethiopia and their work in immunization, malaria, and global health security.

Location: UNICEF Conference Room, UN ECA Compound

Participants: UNICEF, WHO, UNAIDS, IOM, UNHCR, OCHA, UNFPA, UN Women

11:30am – 12:00pm Transit via hired car to U.S. Embassy

12:00pm – 1:30pm **Working Lunch U.S. Country Team Briefing**

Over lunch, the delegation will meet with U.S. government health, economic, and political embassy staff at the U.S. Embassy to learn about their work in Ethiopia and areas of collaboration with the UN.

Location: U.S. Embassy, Entoto Street, P.O. Box 1014, Addis Ababa, Ethiopia

Participants: State Department, CDC

1:30pm – 2:00pm Transit via hired car to Ethiopian Pharmaceutical Supply Services (EPSS)

2:00pm – 3:30pm **Visit Ethiopian Pharmaceutical Supply Services (EPSS) facilities, including vaccine cold chain**

The delegation will receive a briefing on Ethiopian Pharmaceutical Supply Services (EPSS) leadership in Ethiopia, which includes procurement, warehousing, and distribution of essential medicines. They will tour the central warehouse, including the cold chain storage units and inventory management systems to observe how EPSS ensures quality and efficiency in its operations.

Location: Addis Ketema Sub-City, in front of St Paul Hospital, Swaziland St., Ethiopia

Participants: UNICEF

3:30pm – 4:00pm Transit via hired car to the Ethiopia Ministry of Foreign Affairs

4:00pm – 5:00pm **Meeting with Minister of Foreign Affairs for Ethiopia**

The delegation will meet with the Minister of Foreign Affairs, and related MFA officials, to discuss how U.S.-UN-Ethiopia investments are helping development in the country, with a focus on health.

Location: Ministry of Foreign Affairs, Menelik II Ave, Addis Ababa, Ethiopia

Participants: Ethiopia Ministry of Foreign Affairs; UNICEF

5:00pm – 5:30pm Transit via hired car to hotel

5:30pm – 6:30pm **Executive Time**

6:30pm – 7:00pm Transit via hired car to U.S Ambassador's Residence

7:00pm – 8:30pm **Welcome Reception at the Residence of the Ambassador of the United States of America, with USG and UN Colleagues**

The U.S. Ambassador to Ethiopia, Mr. Ervin Massinga, will host the delegation at his residence for a reception with USG and UN colleagues.

Location: Residence of the U.S. Ambassador to Ethiopia, Entoto Street, P.O. Box 1014, Addis Ababa, Ethiopia

Participants: USG, UNICEF

8:30pm – 9:00pm Transit via hired car to hotel

Overnight Hyatt Regency Addis Ababa
Meskel Square, Addis Ababa, Ethiopia

Tuesday, August 12 --- Addis Ababa / Travel / Afar region

Attire: Business

7:30am – 8:30am Breakfast at the Hotel (*at your leisure*)

8:30am – 9:00am Transit via hired car to Ethiopia Government offices

9:00am – 10:30am **Meeting with Ethiopia Government Officials, Convened by the Ministry of Finance**
The delegation will meet with the Ministry of Finance and Ministry of Health to discuss how U.S.-UN-Ethiopia investments are helping development in the country, with a focus on health, to reduce malaria-related deaths and help prepare and respond to future health threats.

Location: Ministry of Finance, 2QR6+HG5 Addis Ababa, Ethiopia

Participants: Ethiopia Ministry of Finance and Health, UNICEF

10:30am – 11:00am Transit via hired car to UNICEF Ethiopia Office

11:00am – 12:30pm **Discussion with Zero Dose Partners**
The delegation will visit the Ethiopia Public Health Institute to meet with Zero Dose partners in order to understand the challenges in reaching all children in Ethiopia with provisions of vaccines.

Location: UNICEF Ethiopia Office, Zambezi-Building #020 2nd, 3rd & 4th floors Addis Ababa, Ethiopia Addis Ababa, 1169, Ethiopia

12:30pm – 12:45pm Transit via hired car to hotel

- 12:45pm – 1:45pm **Executive Time and Lunch**
The delegation will return to the hotel to change into travel clothes and eat lunch before continuing on to the airport.
Location: Hyatt Regency Addis Ababa, Meskel Square, Addis Ababa, Ethiopia
- 1:45pm – 2:15pm Transit via hired car to Addis Ababa International Airport
- 2:15pm – 3:50pm Check-in and pre-departure process
- 3:50pm Depart ADD on Ethiopian Air ET164
Flight time 1 hr 20 mins
- 5:10pm Arrive Semera (SZE)
- 5:10pm – 5:30pm Transit via hired car to the Office of the President
- 5:30pm – 6:15pm **Courtesy Meeting with President of Semera His Excellency Awol Arba**
The delegation will meet with the President of Semera to learn about successes and challenges to effective public health delivery in the Afar region of Ethiopia.

Location: University Road, Semera Town, Afar region, Ethiopia

Participants: UNICEF
- 6:15pm – 6:30pm Transit via hired car to Ruftana Hotel
- 6:30pm – 7:00 pm **Executive Time**
- 7:00pm – 9:00pm **Working Dinner with World Vision Field Office**
The delegation will have a working dinner with World Vision representatives to learn about the organization's objectives, activities, and history in Ethiopia.

Location: Hotel Restaurant, Ruftana Hotel

Participants: World Vision field staff Mehari Adane and Samuel Tilhuan

Overnight Ruftana Hotel
 Location: Q2Q7+R93, Semera, Ethiopia

Wednesday, August 13 – Afar

Attire: Field Dress.

6:00am – 6:30am **Breakfast at Hotel** (*at your leisure*)

6:30am – 9:15am **Transit to Lehada Kebele (Sub-District) Outreach and Health Post**

9:15am – 10:45am **Visit Lehada Kebele Outreach and Health Post**

The delegation will visit Lehada Outreach and Health Post. Health posts are the lower structures in the Ethiopian health system. These facilities are typically located at the lowest administrative unit level (a *kebele*) and play a crucial role in providing basic health services, particularly in rural and underserved areas. The delegation will also visit model *kebele* and EPI outreach activities.

Location: Lehada Kebele

Participants: UNICEF

10:45am – 11:00am Transit via hired car to Mesgid Health Center

11:00am – 12:00pm **Visit to Mesgid Health Center**

The delegation will observe activities in a health center, the second tier in the Ethiopian health system. Health centers provide a broader range of services than health posts, including maternal and child health, outpatient services, and some specialized care.

Location: Chifra Town, Ethiopia

Participants: UNICEF

12:00pm – 12:15pm Transit via hired car to Telena Lihada Primary School

12:15pm – 1:45pm **Visit Telena Lihada Primary School**

The delegation will visit a primary school, for students up to Grade 8, to understand delivery of community awareness and mobilization activities and school-based health services. These include malaria and immunization services, as well as mental health and psycho-social health services for children who have experienced regional conflict.

Location: Lihada Primary School, Afar region, Ethiopia

Participants: UNICEF

1:45pm – 2:00pm Transit via hired car to lunch

2:00pm – 2:45pm **Delegation Lunch**

Location: Menekorer Restaurant, Afar region, Ethiopia

2:45pm – 5:45pm **Transit via hired car to hotel and Internal Debrief**
During the drive back to Semera, the delegation will have a debrief discussion with UNICEF staff to reflect on the day's site visits.

5:45pm – 6:45pm **Executive Time**

Location: Ruftana Hotel

6:45pm – 7:00pm Transit via hired car to Logia Town

7:00pm – 8:30pm **Delegation Dinner**

Location: Logia Cafe, Semera, Ethiopia

Participants: UNICEF

8:30pm – 8:45pm Transit via hired car to hotel

Overnight Ruftana Hotel

Location: Q2Q7+R93, Semera, Ethiopia

Thursday, August 14 --- Afar / Travel / Addis Ababa

Attire: Field dress

7:30am – 8:30am Breakfast at hotel (*at your leisure*)

8:30am – 9:15am **Transit via hired car to MNHT site, Arikel District**

9:15am – 11:45am **Visit to Arikel Mobile Health and Nutrition Team (MHNT) Activities**
The delegation will learn how Mobile Health and Nutrition Teams (MHNTs) deliver essential health and nutrition services to remote and vulnerable populations like those in Afar. These teams provide crucial services such as diagnosis and treatment of common illnesses, maternal and child healthcare, vaccination services, and management of malnutrition. MHNTs also play a vital role in emergency response, including rapid responses to disease outbreaks and malnutrition crises. The delegation will also have an opportunity

to shadow these health teams, interacting with community members and visiting local homes.

Location: Arikel District, Afar region, Ethiopia

Participants: UNICEF

11:45am – 12:30pm Transit via hired car to Logia Health Center

12:30pm – 1:30pm **Visit malaria prevention activities in Logia Health Center**

The Afar region is particularly vulnerable to malaria due to its hot climate. The Semera/Logia area is also one of the hotspots where a surge in malaria cases is observed frequently. The regional health bureau coordinates malaria prevention activities, and the delegation will hear from one team. Health workers teaming up with community volunteers to raise awareness about malaria transmission, prevention methods, and the importance of seeking timely treatment. The community-based activities focus on vector control, especially on Larval Source Management (LSM) targeting mosquito breeding sites to reduce mosquito populations.

Location: Logia Health Center in Logia town

Participants: UNICEF

1:30pm – 1:45pm Transit via hired car to Semera town

1:45pm - 2:45pm **Working Lunch at Ruftana Hotel**

The delegation will discuss and reflect on their experience with the MHNT and the malaria prevention activities and have an opportunity to ask questions about their work.

Location: Ruftana Hotel, Semera, Ethiopia

Participants: UNICEF

2:45pm - 3:00pm Transit via hired car to EPSS

3:00pm – 4:30pm **Delegation Visit to Semera Ethiopian Pharmaceuticals Supply Service**

The visit to the regional hub of the Ethiopian Pharmaceuticals Supply Service (EPSS) will show the supply link from the national EPSS to the regional level, and illustrate some of the reforms to the supply chain and challenges in meeting increasing population demand.

Location: Q2X9-Q47, Semera

Participants: UNICEF

4:30pm – 4:45pm Transit via hired car to Semera Airport

4:45pm – 5:00pm Check-in and predeparture process

5:40pm Depart SZE on Ethiopian Air ET 165
Flight time 1 hr 20 mins

7:00pm Arrive ADD

7:00pm – 8:00pm Arrival process and transit via hired car to Hyatt Regency

8:00pm – 9:30pm Check into hotel and Delegation Dinner (*room service at your leisure*)

Overnight Hyatt Regency Addis Ababa
Meskel Square, Addis Ababa, Ethiopia

Friday, August 15 --- Addis / Travel

Attire: Business Casual/Casual.

7:00am – 8:00am Breakfast at hotel (*at your leisure*)

8:00am – 8:45am Transit via hired car to Woreda 10 Ankorchha Health Center

8:45am – 9:15am **Visit to Woreda 10 Ankorchha Health Center**
Woreda 10 Ankorchha is a UNICEF-supported health center with funding from U.S.-CDC, located in the urban outskirts and slum areas of Addis Ababa. The center provides essential services including immunization, maternal and child health services to populations often living in slum areas. Due to overcrowding this center serves 80,000-100,000 people (instead of the typical 20-25,000 typical of health centers).

Location: Woreda 10, Addis Ababa, Ethiopia

Participants: UNICEF

9:15am – 9:45am Transit via hired car to Danse Outreach Site

9:45am – 10:15am **Delegation visit to Danse Outreach site**
This is an outreach site from the Ankorchha Health Center.. Family health teams consisting of several health workers from the HC reach out to different catchment areas. They categorize households by different health needs and provide prevention and treatment services to children and mothers at home. The team will shadow these teams in their outreach.

Location: Woreda 10 Addis Ababa, Ethiopia

Participants: UNICEF

10:15am – 10:30am Transit via hired car to polio environmental collection site

10:30am – 12:00pm **Visit to Polio Environmental Collection Sample Site**

Observation and interaction with public health officers as they demonstrate environmental sampling to test for polio and discuss the polio environmental surveillance platform as an asset to refine polio response activities on the ground, disease detection and national health security. The delegation will also have an opportunity to learn about the process of transporting samples from health facilities to reference laboratories, ensuring that samples are effectively moved from collection sites to testing labs in a timely and safe manner, assuring the quality of samples.

Location: Addis Ababa, Ethiopia

Participants: UNICEF

12:00pm – 12:30pm Transit via hired car to lunch

12:30pm – 2:00pm **Working Lunch with CDC**

CDC will provide an overview of their public health investments in Ethiopia, with a focus on child immunization, malaria, laboratory support, disease surveillance, outbreak response and control activities.

Location: Hanok Restaurant, Addis Ababa, Ethiopia

Participants: CDC

2:00pm – 2:30pm Transit via hired car to Ethiopia Public Health Institute headquarters

2:30pm – 5:00pm **Visit to Ethiopia Public Health Institute (EPHI) headquarters, National Emergency Operations Centers (EOC), and Public Health Laboratory**

The delegation will receive a briefing and tour from the EPHI Director and staff to better understand public health preparedness and response activities for vaccine preventable disease outbreaks, especially the current response to polio and mpox.

The delegation will also tour Ethiopia's National EOC at the EPHI. The EOC coordinates all Ministry of Health (MoH) and partner activities related to ongoing outbreak response efforts. During this visit, the delegation will learn about response strategies used for current responses, such as polio, measles, cholera, mpox and anthrax. The delegation will also hear from a Field

Epidemiology Training Program (FETP) graduate and other response workers on the impact CDC's training program and partnership with the MoH has had on detecting and responding to outbreaks quickly on a national scale. This visit will allow participants to gain a deeper understanding of how Ethiopia's national early warning and emergency management systems allow the country to detect and contain infectious disease threats before they spread outside of Ethiopia, including to the United States.

The delegation will also tour the **Public Health Laboratory**, located at the EPHI and on site with the Ethiopia National EOC. The laboratory receives both human and wastewater/environmental specimens from clinics and wastewater surveillance collection points across the country to test for infectious diseases including polio and mpox. Laboratories play a key role in strengthening surveillance/outbreak response capacity in country to quickly detect infectious disease concerns and track outbreaks. The national lab, along with its network of regional laboratories, has confirmed recent cases of mpox, polio and measles in Ethiopia all of which are ongoing outbreaks. This surveillance information is used by health programs and the EOC to inform decision making around outbreak response activities.

Location: EPHI Headquarters, 2PWJ+P8C, Addis Ababa, Ethiopia

Participants: Delegation, UNICEF, CDC

5:00pm – 5:15pm Transit via hired car to hotel

5:15pm – 5:45pm **Executive time**

5:45pm – 6:00pm Transit via hired card to Yod Abasinya

6:00pm – 7:45pm **Delegation Debrief Dinner**
The delegation will hold a debrief dinner to share thoughts on their experiences throughout the week. This dinner will be held at a traditional Ethiopian restaurant and will include a cultural demonstration of song, dance and other entertainment.

Location: Yod Abasinya

7:45pm – 8:30pm Transit via hired car en route to airport

8:30pm Arrive Bole International Airport and check in for flight

10:50pm **Depart Addis Ababa (ADD) on Ethiopian flight #500**
6h 30m

Saturday, August 16 --- Travel*Attire: Casual.*

4:20am	Arrive Rome Leonardo da Vinci-Fiumicino Airport (FCO) <i>Layover 1hr (refuelling stop – do not exit plane)</i>
5:20am	Depart FCO on Ethiopian flight #500 <i>Flight time 9h 35m</i>
8:55am	Arrive Washington Dulles (IAD)